



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2018-115

OPENING DATE: 06/07/2018

CLOSING DATE: 06/20/18

POSITION TITLE:

BUS DRIVER

SALARY:

GL-2/1, \$291.50 B/W

LOCATION:

BUREAU OF EDUCATION ADMINISTRATION
MINISTRY OF EDUCATION
KOROR, PALAU

SOURCE OF FUND:

LOCAL

DUTIES AND RESPONSIBILITIES:

- Operates/drives school bus to transport school children to and from school.
- Provides bus services to programs/projects of the Bureau of Public Schools.
- Provides bus services in educational field trips.
- Keeps clean and maintains bus in good operational condition, on daily basis.
- Assist in the following areas when bus is not in operation:
 - Assist in supplies distributing & deliveries
 - Assist in maintaining education ground
 - Assist in other related services
- Perform other related duties as assigned.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

Speaks fluent Palauan and can communicate in English with good driving records and valid driver license. At least 1 year experience with valid driver's license and good driving record.

Bureau of Public Service System

PO Box 6011; Koror, Palau 96940

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Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.