



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS 2018-004

OPENING DATE: 11/01/2017

CLOSING DATE: 11/14/2017

POSITION TITLE: PLANNING ANALYST I (3 POSITIONS)

SALARY: GL—11/1-5, \$543.65 - \$605.62 B/W

LOCATION: BUREAU OF BUDGET & PLANNING
MINISTRY OF FINANCE

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

- Participate in the development and maintenance of a general data dissemination system that provides the critical data needed to evaluate performance and policy in the four sectors the economy –real, fiscal financial and external as well as complementary socio-demographic data that provides information on economic development and structural change.
- Assist in the preparation of short and long term economic projections.
- Participate in the analysis of the economy and prepare economic reports.
- Assist in preparing estimates of the Public Sector Improvement Projects.
- Participate in the preparation of the annual capital improvements budget.
- Conduct project analysis of proposed PSIP Projects.
- Compile and maintain a PSIP database.
- Assist in developing economic development initiatives.
- Compile and maintain national and sectoral development plans.
- Perform other related duties as assigned by supervisor.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

Associate Degree in Business Administration or related field with at least two (2) years of work related experience.