



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS-2018-026**

**OPENING DATE: 11/13/2017**

**CLOSING DATE: 11/24/2017**

**POSITION TITLE:** HISTORIC PRESERVATION SPECIALIST III

**SALARY:** GL-11/1, \$543.65 B/W

**LOCATION:** BUREAU OF CULTURAL & HISTORICAL PRESERVATION  
MINISTRY OF COMMUNITY & CULTURAL AFFAIRS  
REPUBLIC OF PALAU

**SOURCE OF FUND:** LOCAL

**DUTIES AND RESPONSIBILITIES:**

- Supervise and performs the nomination and registration of highly significant properties for inclusion in the Palau Register.
- Supervise and participates in the restoration, development, interpretation and promotion of registered sites.
- Participates in the Projects review process by determining the significance of sites.
- Supervise and participates in the operation of the BAC research library.
- Coordinates with state governments for activities and projects relating to the work of Palau Register.
- Performs other related duties that may be assigned by the Director and Historic preservation officer.

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Associate Degree in information management or related field with at least one (2) years of work related experience.