



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS-2018-007**

**OPENING DATE: 11/10/2017**

**CLOSING DATE: 11/24/2017**

**POSITION TITLE:** CLASSROOM TEACHER I-IV

**SALARY:** GL-8/1 – 14/1, \$ 396.73 B/W - \$ 762.27 B/W

**LOCATION:** NGARCHELONG ELEMENTARY SCHOOL  
BUREAU OF EDUCATION ADMINISTRATION  
MINISTRY OF EDUCATION

**SOURCE OF FUND:** LOCAL

**DUTIES AND RESPONSIBILITIES:**

- Teach the full range of learning areas as specified by the Ministry of Education and in accordance with accepted teaching methods and practices.
- Plan and develop instructional programs based on MOE curriculum standard and framework.
- Assess and evaluate student progress.
- Develop children interest, abilities and coordination using creative activities such as art, music and sport. Establish and maintain good working habits and discipline in classrooms, carry out administrative duties; take part in joint decision making about educational issues, attend staff meeting and other training and development sessions; supervise students during classes and at other times in the school day including in the playground during breaks; assist and organize sporting activities, school concerts and excursions; prepares for and attend parent/teacher interviews.
- Discuss student progress and concerns with parents and administrators.
- Perform other tasks as assigned by principal and vice principal.

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Must have High School Diploma or equivalent (GED Test Certificate).