



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS 2018-013**

**OPENING DATE: 11/10/2017**

**CLOSING DATE: 11/24/2017**

**POSITION TITLE:** BUILDING & FACILITIES MAINTENANCE WORKER I

**SALARY:** GL-5/1 \$329.54 B/W

**LOCATION:** AIRAI ELEMENTARY SCHOOL  
BUREAU OF EDUCATION ADMINISTRATION  
MINISTRY OF EDUCATION

**SOURCE OF FUND:** LOCAL

**DUTIES AND RESPONSIBILITIES:**

- Maintain daily cleaning of the school grounds and facilities.
- Check buildings and grounds to locate conditions indicating need for repair or maintenance work.
- Do minor repair work such as replacing doors, screens, lock/doorknobs, louvers, and rotten floors.
- Do minor electrical work such as changing fuse, light bulb and outlet.
- Do minor plumbing work such as repairing leaky faucets, toilet facilities and water pipes.
- Paint walls, both inside and outside.
- Clean and maintain restroom facilities, drainage ditches, and school grounds.
- Other related work that may be assigned by the supervisor.

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Elementary plus some high school with at least one year of work related experience.