



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS-2017-117**

**OPENING DATE: 09/29/2017**

**CLOSING DATE: 10/13/2017**

**POSITION TITLE:**

COOK I-III

**SALARY:**

GL-2/1 – 4/1, \$ 291.50 B/W - \$ 316.23 B/W

**LOCATION:**

KOROR ELEMENTARY SCHOOL  
BUREAU OF EDUCATION ADMINISTRATION  
MINISTRY OF EDUCATION

**SOURCE OF FUND:**

LOCAL

**DUTIES AND RESPONSIBILITIES:**

- Prepare and serve lunch to students according to food services standards; Supervise the students while in the kitchen during lunch hour.....**60%**
- Ensure that kitchen and cafeteria meets cleanliness and sanitation standards.....**30%**
- Collect required operational data and generate required reports.....**5%**
- Perform other related tasks that may be assigned by supervisor.....**5%**

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Elementary Certificate plus some High School is required.