



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS 2017-002R1

OPENING DATE: 08/10/2017

CLOSING DATE: 08/23/2017

POSITION TITLE: EDUCATION SPECIALIST I-III (SPED)

SALARY: GL- 10/1 – 12/1; \$488.81-\$605.38 B/W

LOCATION: SPECIAL EDUCATION OFFICE
BUREAU OF CURRICULUM & INSTRUCTION
MINISTRY OF EDUCATION

SOURCE OF FUND: FEDERAL

DUTIES AND RESPONSIBILITIES:

- Coordinate teachers, principals of designated schools in the planning, development, and implementation of IEP.
- Work with regular education and special education teachers to coordinate appropriate transition of disabled children into regular classrooms.
- Provide “lead teaching”/ demonstration teaching to teacher of designated schools.
- Plan/develop; supervise teacher trainings of designated schools in order to improve student’s outcomes.
- Conduct monitoring/ evaluation of students’ IEP’s of designated schools.
- Prepare program monthly, quarterly, and yearly report to Special Education Coordinator.
- Manage/ Coordinate the evaluation/ assessment of handicapped/ disabled children in the designated area.
- Manage teachers of the designated schools in the adoption/ development and acquisition of instructional materials to meet the needs of disabled children.
- Plan, supervise the acquisition/ development of testing and instructional materials so they will be curriculum appropriate.
- Participate in the development of Special Education State Plan, as well as LEA Operation Plan.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

AA or AS Degree with at least three (3) years of work related experience, or teaching including experience in curriculum development.