



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2017-005R1

OPENING DATE: 08/11/2017

CLOSING DATE: Continuous

POSITION TITLE: CLASSROOM TEACHER I-IV

(Based on the qualifications applicant will be placed on an appropriate Level, Grade & Step)

SALARY: GL-8/1-14/1, \$396.73-\$767.27 B/W

LOCATION: BUREAU OF EDUCATION-PELELIU ELEMENTARY SCHOOL
MINISTRY OF EDUCATION
KOROR, PALAU

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

- Teach the full range of learning areas as specified by the Ministry of Education and in accordance with accepted teaching methods and practices.
- Plan and develop instructional programs based on MOE curriculum standard and framework.
- Assess and evaluate student progress.
- Develop children interest, abilities and coordination using creative activities such as art, music and sport. Establish and maintain good working habits and discipline in classrooms, carry out administrative duties; take part in joint decision making about educational issues, attend staff meeting and other training and development sessions; supervise students during classes and at other times in the school day including in the playground during breaks; assist and organize sporting activities, school concerts and excursions; prepares for and attend parent/teacher interviews.
- Discuss student progress and concerns with parents and administrators.
- Perform other tasks as assigned by principal and vice principal.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

High School Diploma with at least one (1) year of work related experience.

Bureau of Public Service System PO Box 6011; Koror, Palau 96940 Tel: (680)767-2415 / (680)488-4776

Email: bpss@palaugov.org Website: <http://palaugov.pw/bpss>

Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.