



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS-2016-160R1**

**OPENING DATE: 08/11/2017**

**CLOSING DATE: Continuous**

**POSITION TITLE:**

CLASSROOM TEACHER (SPED) I-III

**SALARY:**

GL-8/1 – 13/1  
\$ 396.73 B/W - \$ 674.81 B/W

**LOCATION:**

MEYUNS ELEMENTARY SCHOOL  
BUREAU OF CURRICULUM & INSTRUCTIONS  
MINISTRY OF EDUCATION

**SOURCE OF FUND:**

FEDERAL

**DUTIES AND RESPONSIBILITIES:**

- Teaching students with various conditions, handicapped, high risk, and referred by regular classroom teachers.
- Develop & implement Individualized Educational Plan (IEP) for each students.
- Diagnose and evaluate students entering the program.
- Schedule IEP meeting with a students, Special Education Coordinator, parents, school principal and regular classroom teacher.
- Make lesson plans and instructional materials appropriate for handicapped and slow learner students.
- Mainstream students for peer level or to regular classrooms.
- Supervise students while in school areas.
- Integrate handicapped students with appropriate age group in regular class activities/ learning.
- Test and evaluate students' progress and make progress report to parents and file.
- Do quarterly reports to Special Education Office.
- Do other duties as assigned by supervisor.
- Make home visits and conference with parents.
- Refer students for necessary evaluation outside school premises.
- Attend meetings/ conferences and educational trainings/ workshops.

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Minimum of High School Diploma or equivalent (GED Test Certificate)