



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS-2017-058**

**OPENING DATE: 05/04/17**

**CLOSING DATE: 05/17/17**

**POSITION TITLE:**

POLICE OFFICER I (TRAINEE) – POLICE OFFICER III  
(2 POSITIONS)

**SALARY:**

GL-7/1–10/5, \$ 358.19 B/W - \$ 543.88 B/W + 25% HZD +5% ND

**LOCATION:**

BUREAU OF MARITIME SEC.AND FISH & WILDLIFE PROTECTION  
MINISTRY OF JUSTICE  
REPUBLIC OF PALAU

**SOURCE OF FUND:**

LOCAL

**DUTIES AND RESPONSIBILITIES:**

**POLICE OFFICER I (TRAINEE)**

- Patrols assigned areas and enforces National and State laws and ordinances.
- Enforces laws pertaining to the protection of Endangered Species Act and all other appropriate laws, regulations, policies and directives.
- Maintain law and order, protect lives and property.
- Answers complaints in the field and conducts on the spot investigations.
- Assist in riot and mob control.
- Serves court processes and acts as court bailiff.
- Assist in making arrests.
- Testifies in court as government witness.
- Participates in search and rescue of persons reported missing on land or at sea.
- May be required to participate in surveillance and stakeouts of criminal activities.
- Perform Honor and Color Guard duties.
- Responds to public complaints.
- Perform investigation of assigned cases and received reports.
- Conduct preliminary investigations of felony cases prior to transmittal to Division of Criminal Investigation.
- Conduct investigations on misdemeanor cases.
- Perform affidavits, criminal reports, police blotter & case status reports.
- Perform routine patrol duties ( foot, stationary & spot checks)
- Participate/partake in appropriate training/development programs to enhance/increase skills in specialized law enforcement, response and investigation areas and in general areas of law enforcement, response and investigation area ( cross- training).
- Must deal courteously with the general public.
- Perform education and prevention programs.

- On 24 hours standby
- Perform other police related duties as assigned by Shift Commander, Chief and Director.

### **MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

#### **POLICE OFFICER I (Trainee)**

Must have a high school diploma or equivalent. Must have received or attended some law enforcement trainings in addition to Basic Police Academy. Must have one 1 year on the job experience as a certified Law Enforcement Officer and have performed at an acceptable level. Position requires completion of the Physical Fitness Training Program, Police Academy and the Firearm Qualifications aspect of the National Law Enforcement Academy or similar structure. Extreme confidential is required. No felony convictions or more than two misdemeanors in crimes of violence, crimes involving dishonesty or moral turpitude in any jurisdiction.

***Must undergo drug testing under the supervision of the Director, Bureau of Maritime Security & Fish & Wildlife Protection, and if tested positive, will be required to take another test within 5 working days, and if tested positive again, will be disqualified and will not be eligible to reapply for employment with the national government for a period of 3 years (see PNC33 §1203 (b) and §1205).***

And if employed, and tested positive twice refer to ***PNC33 §1203 (b), §1204 (a & b)***; and his/her name shall be forwarded to the Office of the Attorney General as stated in ***PNC33 §1207***. Unwilling to cooperate with appropriate testing or provide relevant documents shall not be eligible. Must have a valid Palau's driver license. Will be required to operate police vehicle, boat, motorcycle. Use of computer and typewriter.

#### **POLICE OFFICER II**

Must have a high school diploma or equivalent. Must have received or attended some law enforcement trainings in addition to Basic Police Academy. Must have two (2) years on the job experience as a certified Law Enforcement Officer and have performed at an acceptable level. Position requires completion of the Physical Fitness Training Program, Police Academy and the Firearm Qualifications aspect of the National Law Enforcement Academy or similar structure. Extreme confidential is required. No felony convictions or more than two misdemeanors in crimes of violence, crimes involving dishonesty or moral turpitude in any jurisdiction.

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#### **POLICE OFFICER III**

Must have a high school diploma or equivalent. Must have received or attended some law enforcement trainings in addition to Basic Police Academy. Must have three (3) years on the job experience as a certified Law Enforcement Officer and have performed at an acceptable level. Position requires

completion of the Physical Fitness Training Program, Police Academy and the Firearm Qualifications aspect of the National Law Enforcement Academy or similar structure. Extreme confidential is required. No felony convictions or more than two misdemeanors in crimes of violence, crimes involving dishonesty or moral turpitude in any jurisdiction.

***Must undergo drug testing under the supervision of the Director, Bureau of Maritime Security & Fish & Wildlife Protection, and if tested positive, will be required to take another test within 5 working days, and if tested positive again, will be disqualified and will not be eligible to reapply for employment with the national government for a period of 3 years (see PNC33 §1203 (b) and §1205).***

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