



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2017-059

OPENING DATE: 05/04/17

CLOSING DATE: 05/17/17

POSITION TITLE: CLASSROOM TEACHER I-III (SPECIAL EDUCATION)

(Based on the qualifications applicant will be placed on an appropriate Level, Grade & Step)

SALARY: GL-8/1-14/1; \$ 396.73 B/W - \$ 762.27 B/W

LOCATION: SPED OFFICE
BUREAU OF CURRICULUM & INSTRUCTIONS
MINISTRY OF EDUCATION

SOURCE OF FUND: FEDERAL

DUTIES AND RESPONSIBILITIES:

- Teaching students with various conditions, handicapped, high risk, and referred by regular classroom teachers
- Develop & implement Individualized Educational Plan (IEP) for each students
- Diagnose and evaluate students entering the program
- Schedule IEP meetings with students, Special Education Coordinator, parents, school principal and regular classroom teacher
- Make lesson plans and instructional materials appropriate for handicapped and slow learner students
- Mainstream students for peer level or to regular classroom
- Supervise students while in school areas
- Integrate handicapped students with appropriate age group in regular class activities/ learning
- Test and evaluate student progress and make progress and make progress report to parents and file
- Do quarterly reports to Special Education Office
- Do other duties as assigned by supervisor
- Make home visits and conference with parents
- Refer students for necessary evaluation outside school premises
- Attend meeting/ conference and educational training/ workshops

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

- Minimum of High School Diploma or equivalent (GED Test Certificate)