



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2017-053R1

OPENING DATE: 04/27/2017

CLOSING DATE: CONTINUOUS

POSITION TITLE:

CHIEF

SALARY:

GL-14/1-5, \$762.27-\$851.65 B/W + 15%ND + 15% TEMP HZD

LOCATION:

DIVISION OF IMMIGRATION
MINISTRY OF JUSTICE
KOROR, REPUBLIC OF PALAU

SOURCE OF FUND:

LOCAL

DUTIES AND RESPONSIBILITIES:

- Plan and coordinate personnel matters, procurement of supplies and equipment, including overall operations for the Division of Immigration.
- Assist the Bureau's Director in development and implementation of policies and operations in the Division of Immigration.
- Review and approve cases before final submission to Director and MOJ for transmittal to the Office of the Attorney General.
- Perform other related duties as may be required by the Director.
- Participate/ partake in training programs to develop necessary skills and knowledge to carry out functions of the division of Immigration and overall bureau.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

Bachelor's Degree in Criminal Justice or equivalent from an accredited college or university with at least five (5) years in management position with extensive working experience in law enforcement related fields. No felony convictions or more than two misdemeanors in crimes of violence, crimes involving dishonesty or moral turpitude in any jurisdiction.

Must undergo drug testing under the supervision of the Director, Bureau of Immigration & Labor and if tested positive, will be required to take another test within 5 working days and if tested positive again, will be disqualified and will not be eligible to reapply for employment with the National Government for a period of 3 years (see PNC 33 ss1203(b) and ss1205).

Bureau of Public Service System

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Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.