



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2016-181R1 OPENING DATE: 03/06/17 CLOSING DATE: Continuous

POSITION TITLE: MAINTENANCE KEEPER

SALARY: GL-3/1 – 5, \$303.58 B/W - \$ 335.38 B/W

LOCATION: BUREAU OF HEALTH ADMINISTRATION & SUPPORT SERVICES
MINISTRY OF HEALTH
REPUBLIC OF PALAU

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

- Perform general maintenance jobs at the Ministry of Health.
- General ground keeping, carpentry work, plumbing, painting, and electrical.
- Includes renovations and other general building maintenance work.
- Perform housekeeping and preventive maintenance during evening and/ or graveyard shifts.
- Perform other related duties as may be assigned by the supervisor.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

- Minimum of Elementary School Completion plus some High School with at least one (1) year of work related experience.