



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2016-185R1

OPENING DATE: 03/06/2017

CLOSING DATE: Continuous

POSITION TITLE: CUSTODIAL WORKER III (2 POSITIONS)

SALARY: GL-3/1-5, \$ 303.58 B/W - \$ 335.38 B/W

LOCATION: SUPPORT SERVICES
MINISTRY OF HEALTH
REPUBLIC OF PALAU

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

- Daily duties include cleaning patient rooms, offices, restrooms, clinics, diagnostic areas, operating rooms, and all areas in the hospital
- Take care of everything from mopping floors, washing walls, washing windows, sinks, emptying waste container in all officer and bathrooms
- Stock and supply paper towels, tissue, soap, sanitizer to all bathrooms and clinic areas as assigned
- Emptying all waste containers and ensure all waste containers in all officer and bathrooms are available
- Assist with inventory of housekeeping supplies
- Assist with contract workers in ensuring cleanliness of the hospital facilities
- Participate in monthly meetings and discussion of plans to improve services
- Participate in infection control training and other in-house workshop

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

Minimum of Elementary School Completion plus some High School