



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2016-195R1

OPENING DATE: 01/12/2017

CLOSING DATE: CONTINUOUS

POSITION TITLE:

GRAPHIC ARTIST

SALARY:

GL-6/1; \$343.54 B/W

LOCATION:

MATERIAL PRODUCTION CENTER
BUREAU OF EDUCATION ADMINISTRATION
MINISTRY OF EDUCATION

SOURCE OF FUND:

LOCAL

DUTIES AND RESPONSIBILITIES:

- Create visual concepts, using computer software or by hand, to communicate ideas that inspire, inform, and captivate targeted audience.....**10%**
- Create visual elements such as logos, original images, and illustrations that help deliver desired message.....**30%**
- Paint using oil, acrylic, and water color, images, and typefaces to use.....**10%**
- Design layout and select colors, images, and typefaces to use.....**10%**
- Incorporate changes recommended into final designs.....**10%**
- Decide how images and text will go together, including how much space each will have.....**10%**
- Choose words and decide whether the words will be put into paragraphs, lists, or tables.....**10%**
- Review final designs for errors and suggesting improvements before printing or publishing them.....**10%**

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

- Minimum of High School Diploma or equivalent (GED Test Certificate) with at least one (1) year of work related experience.