



# JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

**VA #: BPSS-2016-173R1**

**OPENING DATE: 01/06/2017**

**CLOSING DATE: CONTINUOUS**

**POSITION TITLE:**

CLASSROOM TEACHER I-IV (AUTO-MECHANIC)

**(Based on the qualifications applicant will be placed on an appropriate Level, Grade & Step)**

**SALARY:**

GL-8/1 – 14/1  
\$ 396.73 B/W - \$ 762.27 B/W

**LOCATION:**

PALAU HIGH SCHOOL  
BUREAU OF EDUCATION ADMINISTRATION  
MINISTRY OF EDUCATION

**SOURCE OF FUND:**

LOCAL

**DUTIES AND RESPONSIBILITIES:**

- Teach five classes per day
- Have at least one period devoted to his/her lesson planning, development of pertinent material and evaluation of his/her student performance
- Work with Chairperson in developing and improving curriculum and other essential duties as required
- Help Vice Principal and Principal in registration and to perform general duties as required
- Advise students on proper manner and attitude toward school and to help students with their studies
- Help enforce school policies and regulations
- Maintain his/ her classroom in good condition and atmosphere conducive to learning
- Maintain accurate records of school property assigned to him/her and to students
- Conduct him/herself as a professional educator at all time
- Maintain an accurate record of enrollment, attendance, and student evaluations

**MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:**

Minimum of High School Diploma or equivalent (GED Test Certificate)