



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2016-017R1

OPENING DATE: 09/26/2016

CLOSING DATE: CONTINUOUS

POSITION TITLE: ENVIRONMENTAL HEALTH TECHNICIAN I

SALARY: GL-8/1 – 5
\$ 396.73 B/W - \$ 440.23 B/W

LOCATION: BUREAU OF PUBLIC HEALTH
MINISTRY OF HEALTH
REPUBLIC OF PALAU

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

PERFORM.....50%

- Conduct initial assessments and follow-up & monitoring inspections (day/night)
- Provide feasible solutions and/or recommendations to correct defects/deficiencies.
- Facilitate changes to improve environment, lifestyles and or/services.
- Conduct disease and vector surveillance & monitoring activities.
- Respond to and address public request and complaints
- Respond to disease outbreaks (investigation, reporting, control and prevention response measures.
- Respond to daily emergencies, mass casualties and disasters.
- Respond to new emerging issues.
- Collect data and document work (eco-map, pictures, measurements, etc.)
- Collect field samples and specimens.
- Conduct H2S water testing to household water catchment tanks (as available)
- Conduct vessel inspection for International Health, laboratory work and pesticide application for biological and chemical control work.

ASSIST.....25%

- Assists with scheduling and program planning as required.
- Teach community members environmental health techniques to help people maintain healthy environments.
- Assists EHO's other Environmental Health Specialist and other environmental health technicians in other services in carrying out their duties and responsibilities.
- Ensures equipment repair and maintenance requirements are reported to the Chief of Environmental Health.

Bureau of Public Service System PO Box 6011; Koror, Palau 96940 Tel: (680)767-2415 / (680)488-4776

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Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.

- Ensures equipment repair and maintenance requirements are reported to the Chief of Environmental Health.
- Ensures standard operating procedures (SOPs) are carried out according to environmental health services policies and procedures (P&Ps)
- Reports all incidents and accidents promptly, according to MOH Policies.
- Demonstrate compliance with professional and ethical standards.
- Demonstrate advanced self management skills, including the ability to identify limitations and willingness to take responsibility for one’s own actions.
- Demonstrate ability to acquire and utilize skills and knowledge via a range of means including self study, formalized education and training and on the job training.

PARTICIPATE.....25%

- Participate in quality assurance/ improvement activities
- Communicates effectively with staff and public
- Effectively manages relationship with key stakeholders
- Contributes to internal and external working groups and committees
- Participate on-island and off-island seminars, workshops, and trainings/conference to enhance knowledge and skills.
- Participate and observes standardized procedures and policies and adhere to all Rules & Regulations for employee of the Government of the Republic of Palau.
- Identifies opportunities for collaboration within MOH.
- Perform other duties as assigned by Supervisor or Chief of DEH.

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

- Must have and AA or AS Degree in accounting or business administration related with at least two (2) years of work related experience