



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS-2016-145R1

OPENING DATE: 09/20/2016

CLOSING DATE: CONTINUOUS

POSITION TITLE: CLASSROOM TEACHER I-IV

(Based on the qualifications applicant will be placed on an appropriate Level, Grade & Step)

SALARY: PL-8/1, \$396.73 B/W

LOCATION: AIMELIHK ELEMENTARY SCHOOL
BUREAU OF EDUCATION ADMINISTRATION
MINISTRY OF EDUCATION

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

- Teach full range of learning areas as specified by the Ministry of Education and in accordance with accepted teaching methods and practices.....**40%**
- Plan and develop instructional programs based on MOE curriculum standards and framework.....**20%**
- Assess and evaluate student progress.....**20%**
- Develop children's interests, abilities and coordination using creative activities such as art, music, and sport. Establish and maintain good working habits and discipline in classrooms; carry out administrative duties; take part in joint decision making about educational issues; attend staff meetings and other training and development sessions; supervise students during classes and at other times in the school day, including in the playground during breaks; assist and attend parent/teachers interviews.....**10%**
- Discuss student progress and concerns with parents and administrators.....**5%**
- Perform other task as assigned by principal and vice-principal.....**5%**

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

- Must have a High School Diploma or equivalent (GED Test Certificate) with at least one (1) year of work related experience.

Bureau of Public Service System PO Box 6011; Koror, Palau 96940 Tel: (680)767-2415 / (680)488-4776

Email: bpss@palaugov.org Website: <http://palaugov.pw/bpss>

Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.