



JOB VACANCY ANNOUNCEMENT

IT IS THE POLICY OF THE GOVERNMENT THAT QUALIFIED REPUBLIC OF PALAU CITIZENS ARE GIVEN FIRST PRIORITY FOR EMPLOYMENT CONSIDERATION; WITH UNITED STATES CITIZENS AND, SUBSEQUENTLY, THIRD COUNTRY NATIONALS UTILIZED IN POSITIONS FOR WHICH QUALIFIED REPUBLIC OF PALAU CITIZENS ARE NOT AVAILABLE.

VA #: BPSS 2015-123R1

OPENING DATE:12/10/2015

CLOSING DATE:CONTINUOUS

POSITION TITLE: PHARMACIST

SALARY: GL-14/1-5, \$762.27 B/W

LOCATION: DIVISION OF HEALTH & CLINICAL SERVICES
MINISTRY OF HEALTH
KOROR, REPUBLIC OF PALAU

SOURCE OF FUND: LOCAL

DUTIES AND RESPONSIBILITIES:

- Performs specialized range of functions which includes processing orders, procuring forecasting and budgeting for pharmaceuticals and drugs supplies, planning, assigning, and evaluating the work of lower staff
- Prepares, compounds, and dispenses drugs and medicines
- Interprets prescriptions, computes dosages, and weighs and measure drugs
- Maintain appropriate records of medicines, drugs, and narcotics
- Fills prescriptions and issues narcotics and other controlled substances from the Narcotic Control Safe to pharmacy, wards, and dispensaries
- Trains subordinates and assist them with more difficult prescriptions and does other duties as may be assigned

MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS:

- Pharmacy Degree / Doctor of Pharmacy from a recognized overseas institution or equivalent.
- Certificate in Pharmacy Technology or equivalent with at least five (5) years' experience augmented with inventory control, drug supplies and procurement methodologies
- Basic Accounting background

Bureau of Public Service System

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Applications are available and may be submitted to our offices located in the Ministry of Finance in Koror or Capitol Building in Melekeok.