

Palau Passport Office

Ministry of State

P.O. Box 100 The National Capitol, Republic of Palau 96939

Tel No. 680-767-6330 Fax No. 680-767-8092 Email: passportoffice@palaumos.net

Web: www.palau.gov.org/passport-office | www.palauembassy.com

PASSPORT APPLICATION

HOW TO APPLY FOR A PASSPORT OF THE REPUBLIC OF PALAU

Passports of the Republic of Palau are issued only to citizens of the Republic of Palau. Each person must obtain his or her own passport.

IF YOU ARE A FIRST TIME APPLICANT, please complete and submit this application personally with: (1) **PROOF OF PALAU CITIZENSHIP**; (2) **PROOF OF IDENTITY**; (3) **ONE COLOR PHOTOGRAPH**; (4) **FEE** Check visa requirements with consular offices to be visited.

1. PROOF OF CITIZENSHIP

a) APPLICANTS BORN IN PALAU

Submit previous Palau passport or original/certified birth certificate. A birth certificate must include your given name and surname, date and place of birth, name of parent(s), date the birth record was filed, and seal or other certification of the official custodian of such record.

IF NO BIRTH RECORD EXISTS, submit baptismal certificate, or early census record along with notarized affidavits or persons having knowledge of your birth. Evidence should include your given name and surname, date, and place of birth, and seal or other certification of office and signature of issuing official.

b) APPLICANTS BORN OUTSIDE OF THE REPUBLIC OF PALAU

In addition to the documents required in (a) above, submit, if any, Certification of Naturalization; Certificate of Citizenship, or evidence described below:

IF YOU CLAIM CITIZENSHIP THROUGH BIRTH ABROAD TO ONE OR MORE PARENTS OF RECOGNIZED PALAUAN ANCESTRY, submit proof of parent(s) citizenship or parent(s) birth certificates, and affidavit of Palauan parent(s) showing all periods and places of residence/physical presence in the Republic of Palau and abroad.

If your name is not the same as on your birth certificate, provide certified documents showing the reason. (e. g. Marriage Certificates, Court Decrees, etc.)

2. PROOF OF IDENTITY

If you are not personally known by the staff of the Passport Office, you must establish your identity to their satisfaction. You may submit such as the following containing your signature physical description or photograph which is a good likeness of you (e. g. Previous passports; Identification card, Drivers License or Certificate of Naturalization). Altered documents are not acceptable.

IF YOU CANNOT PROVE YOUR IDENTITY as stated above, you must appear with an **IDENTIFYING WITNESS**, a Palauan citizen who has known you for at least two (2) years. Your witness must prove his or her identity and complete and sign an "Affidavit of Identifying Witness" before the Clerk of Court.

3. ONE PHOTOGRAPH

Submit one photograph of you, sufficiently recent (taken within the last six (6) months) to be a good likeness of you. It must bear a size of 2" x 2". Photographs must be a clear, front view, full face, taken in normal street attire without a hat or dark glasses, and printed on thin photo paper with a plain light (white) background. Photograph must be in color. Photographs retouched so that your appearance is changed are unacceptable.

4. FEES

BY REGULATION, THE PASSPORT FEES ARE NON-REFUNDABLE.

Passport Fee is \$50.00

Replacement due to loss, theft, mutilation, or destruction is \$75.00

Official and Diplomatic passports, no fee

Pay the passport fee at the National Treasury, Republic of Palau or in one of the following methods:

Bank Draft, cashier's check; Money Order (United States Postal, International Currency Exchange) or United States currency. Make fees payable to the National Treasury, Republic of Palau.

If you are 16 years of age or older

Your passport will be valid for 10 years from the date of issuance except where limited to a shorter period.

If you are 15 years of age or younger

Your Passport will be valid for 5 years from the date of issuance except where limited to a shorter period.

IMPORTANT NOTICE TO APPLICANTS WHO HAVE HAD A PREVIOUS PASSPORT

A Palauan citizen may not normally bear more than one valid or potentially valid passport at a time. If therefore is necessary to submit an affidavit with an application for a new passport when a previous passport cannot be presented or is damaged. Your affidavit must indicate in detail, why the previous passport cannot be presented or why it has been mutilated.

Should you locate the passport reported lost or stolen at a later time, report it as found and submit it for cancellation. It has been invalidated. You may not use that passport for travel.

Failure to provide the information requested on this form may result in the denial of a Palau passport, related document, or service.

PALAU PASSPORT OFFICE
Ministry of State, Republic of Palau

See Reverse for Instructions – EXECUTE IN ORIGINAL ONLY
Type or Print in Ink – APPLICATION MUST BE NOTARIZED

Type of Passport Requested Regular Official Diplomatic

FULL NAME:

LAST																			
FIRST																			
MIDDLE																			

FOR OFFICIAL OR DIPLOMATIC APPLICANTS ONLY	
Official Title	
Duty Station	
Office Address	

Mailing Address: Post Office Box Number, Street, City, State, Zip Code Home Telephone Number Work Telephone Number

IDENTIFYING INFORMATION Email Address:

Social Security No. Sex Height feet inches Color of Hair Color of Eyes

Distinguishing Marks or Features Place of Birth Date of Birth

Father's Name Place of Birth Date of Birth Yes No
Palauan Citizen

Mother's Name Place of Birth Date of Birth Yes No
Palauan Citizen

MARRIAGE INFORMATION

Have you ever been married? Yes No DIVORCED/ WIDOWED? Yes No
If yes, give date of most recent marriage If yes, give date of most recent divorce/death

Spouse's Full Birth Name Former Spouse's Full Birth Name

IN CASE OF EMERGENCY, NOTIFY (Person indicated will never travel with you)

Full Name Relationship Telephone Number

Permanent and Mailing Address

PREVIOUS PASSPORT INFORMATION

Have you ever been issued or included in a Republic of Palau Passport? Yes No

Disposition: Submitted Lost Mutilated Stolen/Burned
Note: If passport is lost, mutilated, stolen or burned submit with affidavit, also for stolen or burned passports, police report required.

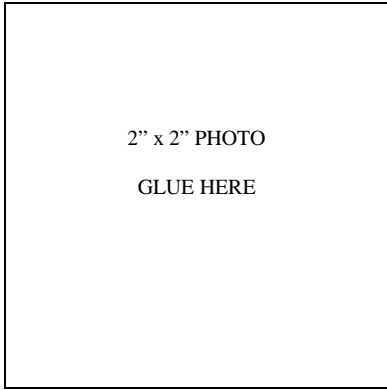
Name in which issued Passport Number Issuance Date

DO NOT SIGN APPLICATION UNTIL REQUESTED TO DO SO BY AN AUTHORIZED OATH-ADMINISTERING OFFICIAL

OATH AND SIGNATURE: I have not, since acquiring Palau citizenship, been naturalized as a citizen of a foreign state other than the United States; taken oath, or made affirmation or other formal declaration of allegiance to a foreign state (other than the United States); accepted or performed the duties of any office, post, or employment under the Government of a foreign state or political subdivision thereof (other than the United States); made a formal renunciation of nationality. I disclaim nationality in any state or country other than the Republic of Palau and the United States, that may have accrued to me through the nationality of my parents or for any reason whatsoever and I hereby renounce absolutely and entirely all allegiance and fidelity to any foreign province, state or sovereignty other than the United States. I do not hold any passport or other form of travel document issued to me by any foreign state or sovereign, except for the United States.

DECLARATION: I declare that the statements made in this application are true and complete to the best of my knowledge and belief, that the attached photographs are a true likeness of me.

Signature of Applicant SIGN INSIDE THIS BOX



Month Day Year

Date: _____

- Clerk of Court
- Passport Agent
- Notary Public
- Palau Consular Serv.; Location/Title

_____ AUTHORIZED OATH – ADMINISTERING OFFICIAL

SEAL

DO NOT WRITE BELOW THIS SPACE FOR PASSPORT SERVICES USE ONLY DO NOT WRITE BELOW THIS

<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Marriage Certificate	<input type="checkbox"/> Previous Passport	<input type="radio"/> Court Decree	<input type="radio"/> Naturalization	<input type="radio"/> Adoption
<input type="checkbox"/> Affidavit	<input type="radio"/> Lost Passport	<input type="radio"/> Mutilated	<input type="radio"/> Stolen/Burned	Others: _____	
<input type="checkbox"/> Passport Cancelled & Returned			OTH: _____		
<input type="checkbox"/> Attached: BC MC CD			OTH: _____		

APPLICATION APPROVAL

REGULAR OFFICIAL DIPLOMATIC RENEWAL

PASSPORT NUMBER: _____ ISSUANCE DATE: _____ EXPIRATION DATE: _____

Receipt No. _____ Date paid: _____ Issued by: _____ / _____ Entered: _____